

## **CITY OF ORANGE CITY**

### **JOB DESCRIPTION**

**JOB TITLE:** Water & Sewer Construction Maintenance Crewman

**REPORTS TO:** Water & Sewer Supervisor

#### **PRIMARY PURPOSE:**

1. The Maintenance Crewman is accountable to the Water & Sewer Supervisor and assists in the operation & maintenance of the water distribution and wastewater collection systems.

#### **MAIN RESPONSIBILITIES:**

1. Helps with the overall operation and maintenance of the water and wastewater distribution and collection systems.
2. Through knowledge of safety regulations and practices in the operation and maintenance of the water and wastewater distribution and collection systems.
3. Works in a manner to produce efficient use of equipment, and keeps equipment and area in good repair.
4. Perform standby duties in rotation with others, as assigned.
5. Overtime work is required occasionally.
6. Must be willing to work in other departments.

#### **KNOWLEDGE, SKILLS, EXPERIENCE:**

Requires completion of an accredited High School or equivalent training. Must have Water treatment and distribution grade I and wastewater grade I certifications. Must have or be able to obtain an Iowa Class A CDL license. Must have good mechanical aptitude. Must be capable of certification. Must have the ability to receive orders and instructions. Must be patient, courteous and friendly.

**PHYSICAL AND COGNITIVE REQUIREMENTS:**

The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to: Frequently lifting and carrying of heavy objects, considerable walking and standing. Some pulling, pushing, stooping, kneeling and reaching.

**WORK ENVIRONMENT:**

Exposed to oil, dirt, water, sewerage and different types of chemicals. Exposed to weather extremes. When necessary enter confined spaces and heights.

---

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

I have read and understood these principal accountabilities and minimum requirements for which I am responsible and have reviewed them with my supervisor.

\_\_\_\_\_ **Date** \_\_\_\_\_  
**Water & Sewer Construction Maintenance Crewman**

\_\_\_\_\_ **Date** \_\_\_\_\_  
**City Administrator**