

## **CITY OF ORANGE CITY**

### **JOB DESCRIPTION**

**JOB TITLE:** Water & Wastewater Operator

**REPORTS TO:** Water & Wastewater Treatment Foreman

#### **PRIMARY PURPOSE:**

The Maintenance Crewman is accountable to the Water & Wastewater Treatment Foreman and assists in the operation & maintenance of the water & wastewater transmission and distribution system.

#### **MAIN RESPONSIBILITIES:**

1. Helps with the overall operation and maintenance of the water and wastewater transmission and distribution system. Assists with the operation of the water and wastewater treatment facilities.
2. Maintain a thorough knowledge of safety regulations and practices in the operation and maintenance of the water and wastewater transmission and distribution system.
3. Works in a manner to produce efficient use of equipment and ensures equipment and buildings are well-maintained.
4. Perform standby duties in rotation with others, as assigned.
5. Overtime work is required occasionally.
6. Assists other departments as needed, including snow removal.
7. Attends and participates in job safety and other training programs.

#### **KNOWLEDGE, SKILLS, EXPERIENCE:**

Requires completion of an accredited High School or equivalent training. Must have, or be able to acquire, water and wastewater certification. Must have or be able to obtain an Iowa CDL license. Must have good mechanical aptitude. Must be capable of certification. Must have the ability to receive orders and instructions. Must be patient, courteous and friendly with City staff and the public.

## PHYSICAL AND COGNITIVE REQUIREMENTS:

The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to: lift and carry heavy objects, considerable walking and standing for extended periods of time. Some pulling, pushing, stooping, kneeling, and reaching.

## WORK ENVIRONMENT

Exposed to oil, dirt, water, sewage, and different types of chemicals. Exposed to weather extremes. When necessary may need to enter confined spaces and heights.

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The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

I have read and understood these principal accountabilities and minimum requirements for which I am responsible and have reviewed them with my supervisor.

\_\_\_\_\_  
Water & Wastewater Operator

Date \_\_\_\_\_

\_\_\_\_\_  
Public Works Director

Date \_\_\_\_\_